

**FAMILIARIZATION PROGRAMME FOR INDEPENDENT DIRECTORS  
OF Camac Commercial Company Limited**

This Familiarization Programme for Independent Directors is formulated in accordance with Regulation 25 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015.

**1. PURPOSE AND OBJECTIVE OF THE PROGRAMME**

The primary objective of this programme is to provide comprehensive insights into the operations and functioning of the Company, thereby enabling Independent Directors to gain a deeper understanding of the business. This will assist them in effectively contributing to the deliberations of the Board and promoting the overall growth and development of the Company.

**2. FAMILIARIZATION PROCESS**

- a. The Company shall organize periodic programmes/presentations through its Key Managerial Personnel to acquaint the Independent Directors with the Company's strategies, operations, and core functions.
- b. These programmes/presentations will also provide a platform for the Independent Directors to engage with the Senior Management, offering them a holistic view of the Company's strategic approach, business model, operations, markets, services, organizational framework, finance, human resources, risk management, and other relevant matters as they arise.
- c. The sessions will also aim to familiarize Independent Directors with their roles, responsibilities, and rights as members of the Board.
- d. The Company will provide regular updates to the Independent Directors regarding regulatory developments, business operations, and other key matters during Board or Committee meetings, and may also share industry-related news and articles from time to time.
- e. The criteria of independence applicable to Independent Directors, as defined under Regulation 16(b) of the SEBI (LODR) Regulations, 2015 and the Companies Act, 2013, will be shared with them for their information.
- f. In the event of a new Independent Director being appointed to the Board, an introductory meeting with the Key Managerial Personnel shall be arranged to discuss the overall functioning of the Board and the nature of the Company's operations.
- g. Newly appointed Independent Directors shall be provided with a copy of the latest Annual Report, the Company's Code of Conduct, existing Board policies, and other pertinent documents.
- h. A detailed Appointment Letter, setting out the role, duties, responsibilities, remuneration, performance evaluation framework, Code of Conduct, and disclosure obligations, shall be issued to each Independent Director for their formal acceptance.

**DISCLOSURE OF THE PROGRAMME**

- This Policy shall be uploaded on the Company's official website for public access, and a web link to the same shall be provided in the Company's Annual Report.

## **REVIEW OF THE PROGRAMME**

- The Board shall periodically review this Programme and may revise it as deemed necessary.  
Amended w.e.f. May 29, 2024

### **Summary of Programmes for the financial year 2024-25**

At various Board and Committee meetings during the year, presentations are made to the Board on changes in the regulatory framework applicable to the Company, annual business plan, risk management, company policies, other relevant issue.

Quarterly reports on operations made to the Board include information on business performance, operations, financial parameters, senior management change, litigation, compliances, subsidiary information, regulatory scenario etc.

### **Details of Familiarization Programmes attended, and number of hours spent by the Independent Directors for the F.Y. 2024-25**

<b>Number of programmes attended by independent directors</b>	7 programmes
<b>Number of hours spent by independent directors in such programmes</b>	Approx. 5.30 hour during the year

<b>Independent Directors</b>	<b>Number of Programmes Attended</b>		<b>Number of hours spent (Approx.)</b>	
	<b>2024-25</b>	<b>Cumulative till date</b>	<b>2024-25</b>	<b>Cumulative till date</b>
Ms. Swati Srivastava	7	49	5.30	28.50
Ms. Monisha Saraf	7	49	5.30	28.50
Mr. Abhinav Srivastava	7	35	5.30	28.15